

THE ANNUAL QUALITY ASSURANCE REPORT **(AQAR)** OF THE
IQAC OF **GRAM VIKAS SANSTHA'S, ARTS COLLEGE, BAMKHEDA**
T.T. FOR THE ACADEMIC YEAR: 2015-2016

Part – A

1. Details of the Institution

1.1 Name of the Institution

Gram Vikas Sanstha's, Arts College, Bamkheda T.T.

1.2 Address Line 1

At. Post. Bamkheda T.T.

Address Line 2

Tal. Shahada

City/Town

Dist. Nandurbar

State

Maharashtra

Pin Code

425423

Institution e-mail address

gvsbamkheda@gmail.com

Contact Nos.

02565-245576

Name of the Head of the Institution:

Dr. A. S. Bagul

Tel. No. with STD Code:

02565-245576

Mobile:

091-9422287135

Name of the IQAC Co-ordinator:

Mr. Shivanand Sahadu Duthade

Mobile:

091-9423626589

IQAC e-mail address:

asbiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

09863

1.4 NAAC Executive Committee No. & Date:

EC/61/RAR/47

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.ac.gvsbambkheda.org

Web-link of the AQAR:

http://ac.gvsbambkheda.org/naac.php

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	56.00	23-24 Feb., 2004	2004-2010
2	2 nd Cycle	B	2.36	21-23 Aug.,2012	2012-2017

1.7 Date of Establishment of IQAC: DD/MM/YYYY

08/03/2006

1.8 AQAR for the year: (for example 2010-11)

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. **AQAR 2014-15 submitted on 01-07-2015**

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e. g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme:

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu.) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

North Maharashtra University, Jalgaon

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="—"/>		
University with Potential for Excellence	<input type="text" value="—"/>	UGC-CPE	<input type="text" value="—"/>
DST Star Scheme	<input type="text" value="—"/>	UGC-CE	<input type="text" value="—"/>
UGC-Special Assistance Programme	<input type="text" value="—"/>	DST-FIST	<input type="text" value="—"/>
UGC-Innovative PG programmes	<input type="text" value="—"/>	Any other (<i>Specify</i>)	<input type="text" value="—"/>
UGC-COP Programmes	<input type="text" value="—"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="—"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members :	<input type="text" value="13"/>

2.10 No. of IQAC meetings held:

2.11 No. of meetings with various stakeholders: Total Faculty Non-Teaching Staff

Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Organized National Seminar on “Emerging Technologies and Innovations in College Library Services”
2. Adopted and implemented the delivery of Question papers by DEPDS (Digital Examination Paper Delivery System) introduced by parents University.
3. Conferred “A” Grade on our College by the Quality Improvement and Monitoring Committee of the Parent University (North Maharashtra University, Jalgaon)
4. Installed CCTV Cameras in the entire premises of the institution.
5. Maintained DTR (Daily Teaching Report) and periods were conducted in accordance with the Teaching Plan
6. Collected PBAR from Teaching Staff
7. Maintained good relationship with stakeholder
8. Enhanced ICT use in teaching and learning
9. Promoted research activities
10. Received grants of Rs. 1,37,000/ from UGC for the organization of National Level Seminar in the subject Marathi

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. To organize group discussion and seminars for students 2. To install solar system 3. To promote more research activities 4. To create <i>Virtual Class Room</i> as a part of enhancement of ICT based teaching 5. To enhance curricular, co-curricular extra-curricular activities of the students 6. To organize Seminars/Conferences in the subjects Library Science and Marathi 7. To introduce some new career oriented courses 8. To introduce some new departments (PG) 9. To extend extension activities 10. To undertake the construction work of <i>Guest House</i> 11. To enhance participation of the students in sports and games 	<ol style="list-style-type: none"> 1. Organized National Level seminar on “Emerging Technologies and Innovations in College Library Services” 2. Installed CCTV Cameras in the entire premises of the institution. 3. Considerable Contribution is made in Research activities by the teaching faculty 4. Use of ICT enhanced in teaching and learning 5. The Career Guidance Cell activated 6. Library services enhanced by adding good number of books 7. Remedial Courses conducted regularly 8. Student actively participated in Zonal Chess Competition 9. Introduced Career Oriented Course in Human Right sanctioned by UGC 10. Received grant of Rs 1,37,000/ from UGC to Organize National Level Seminar on “Folk Literature” 11. Enhanced curricular, co-curricular extra-curricular activities of the students

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

1. The Management insisted to go for NAAC Accreditation for the III Cycle
2. Installed CCTV Cameras in the premises
3. The Management Provided all sort of help for the holistic development of the College.
4. Effectively utilized various funds received from different agencies
5. Submitted the AQAR report on time
6. Organized National Level seminar on “Emerging Technologies and Innovations in College Library Services”
6. Chalked out plan for the next year-2016-17

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	01	--	--	--
UG	01	--	--	01
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	01	--	--	--
Certificate	01	--	--	--
Others	--	--	--	--
Total	04	--	--	01

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: **Core, and Elective option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	--
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Major revision of the syllabi after every five years is made as per the University norms, its features are as follows:

- 1. Boards of Studies prepares rough skeleton of the syllabi.**
- 2. Syllabus framing workshops are organized at different Colleges from where good suggestions from teachers and students are gathered and considered positively**
- 3. Syllabus is prepared in accordance with the students' need and interest**
- 4. Syllabi is flexible as far as option of paper is concern**
- 5. Syllabi is divided into Semester pattern**
- 6. 60: 40 patterns is introduced at PG Level and UG Level**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	12	--	01	08

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

01	--	02
-----------	-----------	-----------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	02	01
Presented papers	03	15	01
Resource Persons	--	02	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1. Teaching plans are prepared at beginning of the year and teaching is controlled in accordance with it.**
- 2. The Daily Teaching Reports are maintained by the teachers and monitored by the principal**
- 3. Feed backs from students about teachers are taken and sort out queries if any**
- 4. The Principal personally observes the classes**
- 5. The Thumb Impression Machine is installed for the regularity and punctuality of the teachers**
- 6. Smart Board assisted teaching is exercised**
- 7. The College has been progressively adopting new technology in teaching and learning process**
- 8. Attence Reports of the students is practiced**
- 9. Remedial teaching is conducted**
- 10. Follow up of the completion of the syllabi is taken by the principal in the surprise meeting of the staff**

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Implemented the delivery of Question papers by DEPDS (Digital Examination Paper Delivery System) introduced by parents University, Tutorials/Assignments, Seminar, Group Discussion are regularly conducted. Bar coding, double valuation or revaluation and photo copy have been initiated by the parent university

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

04

--

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	55	15	16	05	--	64.45
M.A.-II	12	04	03	--	--	58.34
M.A.-I	16	05	04	05	--	87.50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:9

1. Students' involvement in seminar and group discussion and organization of events/functions is enhanced.
2. Teachers are requested to observe the individual performance of the students.
3. Academic Calendar, Teaching Plan and Daily Teaching Report are asked to maintain.
4. Students are informed about evaluation process.
5. Requested to use multimedia technology in teaching and learning process along with conventional teaching methods.
6. Teachers are requested to identify slow and fast learners informally.
7. Remedial teaching is conducted
8. Follow up of the completion of the syllabi is taken by the principal in the surprise

meeting of the staff

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	03
Others (Team Coach)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	--	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1. Teachers are encouraged to submit the Minor and major research project proposals to various funding agencies. Prof . C. S. Karanke(Dept. of Marathi) and Mr. S. S. Duthade (Dept. of English) got sanctioned Minor Research Project each**
- 2. Our Principal has been publishing A National level Peer Reviewed Journal (having ISSN) twice a year, which proved good platform for the teachers and students to express their research talent.**
- 3. Teachers are encouraged to publish their articles and books**
- 4. Teachers are motivated to present their papers in national and international conferences and seminars**
- 5. Teachers are also encouraged to go for M.Phil and Ph.D**
- 6. Schedul of Training programmes and Refresher Courses in the respective subjects are informed**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	01	01
Outlay in Rs. Lakhs	3.25 (0.80+0.85+1.60)	1.91	0.5	3.0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	06	--
Non-Peer Review Journals	--	--	--
e-Journals	01	01	--
Conference proceedings	02	04	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	01	UGC, New Delhi	Rupees 1,91,000/	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	01	North Maharashtra	Rupees 50,000/	Rupees 30,000/

		University, Jalgaon		
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy **Being Arts College, no scope for consultancy**

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	--	01	--	--	--
	Sponsoring agencies	--	HRDC, New Delhi	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College
Total

3.16 No. of patents received this year	Type of Patent	Number
	National	Applied
Granted		--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution Who are Ph. D. Guides

And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum

College forum

NCC

--

NSS

08

Any other

--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **1st International Yoga day was celebrated on 21st June 2015 in the College**
- **Organized Cleanliness awareness camp at the adopted Village.**
- **Swach Bharat Abhiyan of Central Government effectively implemented.**
- **Lectures of experts are organized in NSS Camp on Environmental issues like Global warming and health awareness.**
- **Street play conducted by NSS Volunteers on the theme of superstition and blind belief.**
- **Our TYBA student namely Nilesh Indarsing Wagh actively participated in State Level Adventure Camp held at Amaravati during 28/01/2016 to 01/02/2016**
- **Our M. A. student namely Rima Dagdu Patil won Tahasil Level Sawachata Mitra Elocution Competition held by Panchayat Samiti in association with Z.P. Nandurbar**
- **Our NSS Coordinator, Mr. M.S. Nikumbhe conducted a survey to identify non school going students in the nearby area.**
- **Prof. Pramod J. Patel, Physical Director executed responsibility as a Judo Team Coach in the Interstate tournament held at KIIT University Bhubaneswar.**
- **Our 04 students selected in Athelatic, Badminton,Weight Lifting and Kabbadi respectively in Nandurbar Division Teams.**
- **Prof. B. N Girase executed the responsibility as an Observer for JEE Examination held at G.N. Khalsa College Matunga, Mumbai conducted on 03 rd April, 2016**
- **Our Faculty Members namely Dr. A.S. Bagul, Dr. R. S. Jagtap and Mr. Y. C. Gavit visited to Arts College Pimpalgaon as LIC Committee members of the University**
- **Our Faculty Members namely Dr. B. N. Girase, B.T. Chaudhari and Dr. K. P. Patil were on Flying Squad members of University Examinations.**
- **Dr. K. P. Patil worked as the Team Manager in Yuvarang 2015 of the Youth Festival of University.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.2	--	--	5.2
Class rooms	12	--	--	12
Laboratories	01	---	--	01

Total	30	01	06	05	05	01	08	02
-------	----	----	----	----	----	----	----	----

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Central Library, Administrative Office, Computerized Language Lab, NSS Office, and Career and Counseling Cell are having enough computers connected with broad band connectivity. It is step towards e-governance. The student and non-teaching staff are trained by trained faculty members of our college and technician is also visited whenever necessary. As a part of it, implemented the delivery of Question papers by DEPDS (Digital Examination Paper Delivery System) through online introduced by parents University.

4.6 Amount spent on maintenance in lakhs:

i) ICT	25555
ii) Campus Infrastructure and facilities	13310
iii) Equipments	15100
iv) Others	267180
Total:	2321145

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1. Students Accidental Insurance Scheme implemented in association with Parent University.**
- 2. Established *Career and Counseling Cell*.**
- 3. Provided financial assistance to a student to participate in the State level Adventure Camp held at Amaravati during 28/01/2016 to 01/02/2016**
- 4. The College makes conscious effort to provide Bus concession facility to the students to travel for curricular, co curricular and extra -curricular activities.**
- 5. Concession is given in fee to poor and need student.**
- 6. Best student award is given at the end of academic year.**
- 7. Annual social gathering is organized to expose the hidden talent of the student in cultural activities.**
- 8. Prizes and awards are given to meritorious students in the Prize distribution ceremony**

5.2 Efforts made by the institution for tracking the progression

1. Remedial Coaching is given in the subject like English and Economics.
2. Established *Career and Counseling Cell* to counsel about job opprtunities in various in various field
3. Certificate, Diploma and Advanced Diploma Course is run by the College.
4. Computerized Language Lab with internet connectivity is installed for language proficiency.
5. Provided Govt. Scholarship as per the rules.
6. Organized Skill Development Programmes.
7. Students progress is monitored through regular tests and exams.
8. Quiz and test on Competitive exams are conducted.
9. Students are provided all needed sports and games facilities
10. Students are registered in the parent university for the Campus Interview
11. Students are inspired in cultural activities for trtheir all round progress

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
288	29	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	163	51.41		154	48.59

Last Year							This Year								
General	SC	ST	OBC	SBC	NT	Physically Challenged	Total	General	SC	ST	OBC	SBC	NT	Physically Challenged	Total
43	43	15	129	44	33	00	307	33	41	23	134	50	36	--	317

Demand ratio **For UG: 1: 0.65**
For PG: 1: 0.96

Dropout % **Average 10.09 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Provided quality study material including books, magazines and news papers
2. Lectures of experts in Competitive Exams are conducted
3. Conducted test on the basis of MPSC and UPSC and other exams
4. Informed students regarding various competitive exam and their schedule
5. Motivated students to appear to various exams like MPSC, LIC, Banking, Railway and UPSC
6. Shown Video clips of successful and rank holders in MPSC and UPSC to inspire the students
7. Acquainted, time to time, with the new and revised syllabi of different exams
8. Provided previous question papers of MPSC, LIC, Banking, Railway and UPSC
9. Online forms of various are filled Competitive Exam Department it self
10. Given prizes and awards to those who have fared well in competitive exams

No.

5.5 No. of students qualified in these examinations

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="01"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	BSF and other	<input type="text" value="06"/>

5.6 Details of student counseling and career guidance

1. Exhorted and mentored students individually for academic as well as career opportunities
2. Issued books like *Career Graph* and others, which are based on career opportunities
3. Organized lectures of experts, working in various fields
4. Employment News and other magazines are issued
5. 07 student had registered for Campus Interview organized by the Parent University among which 04 students were appeared for the Job of Translators, the selection is expected
6. 05 students placed in various agencies and departments

No. of students benefitted

5.7 Details of campus placement

The The Training and Placement Cell of parent University invites registration facility to the students of its Affiliated Colleges. The Placement Cell availed this facility and were registered 07 students for interview of various post. All together 04 students appeared for the Job of Translators, the selection is expected

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	05	Result yet come	07

5.8 Details of gender sensitization programmes:

5.9

1. Established Gender Sensitization Committee, the committee keeps close eye on the matters
2. The banners and poster are pasted on walls, which having an appeal to respect and honour the women
3. The banners is also having information of legal actions and provisions against those who involved in misconduct
4. Till date no grievance came out as such before the Committee

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	07	14,000 (Spent money food and other commodities on Girl students living in Ladies Hostel)
Financial support from government	192	Scholarship did not receive till 30th June, 2016. However, 192 students are eligible
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

06

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To make learning not just existing but experience of lifetime, innovations, internal quest, exploration and application.

Mission: Gram Vikas Sanstha's, Arts College Bamkheda T.T. is committed to impart qualitative education and discipline to make the self-reliant and responsible citizens of the society and the nation. Our motto is UDDHARE DATMANATMANAM that, it is the man who makes his fortune through physical and spiritual improvements. He is the creator of his own destiny.

6.2 Does the Institution has a management Information System

Yes, the institution has MIS (Management Information System), it collects, alien and integrate data and information on the academic and administrative aspects of the institution

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- 1. Two faculty members are the members of Board of Studies of the affiliating University**
- 2. Teachers active participation is enhanced in the syllabus framing workshops**
- 3. Two self financed courses are offered (under Functional English)**
- 4. Developed Syllbus for Certificate Course in Human Right, which was approved by the parent University**

6.3.2 Teaching and Learning

- 1. DTR (Daily Teaching Report) made mandatory**
- 2. Academic Calendar is prepared and followed strictly**
- 3. Teaching Plan is prepared and teaching is controlled in accordance with it**
- 4. ICT oriented classroom teaching is practiced along with the conventional mode**
- 5. Principal observe the class room teaching**
- 6. Maintained record of attendance of the students**
- 7. Remedial coaching is conducted**

6.3.3 Examination and Evaluation

1. Examination Committee has been set up to conduct exams in free and fair environment
2. Students are informed about the evaluation process
3. Formal mechanism for students' overall performance assessment is in practice
4. Regular tests and pre-semester exams are conducted
5. Practical/ Internal marks (40:10 Patterns) and(60:40 Patterns) have been introduced
6. 60:40 Patterns have been introduced at PG level and First year of UG
7. Seminars and Group discussion are conducted
8. Implemented the delivery of Question papers by DEPDS (Digital Examination Paper Delivery System) introduced by parents University
9. CAP (Central Assessment Programme) is organized in the College only for First Year of B. A.

6.3.4 Research and Development

1. Faculty members are encouraged to undertake minor and major research projects
2. Teachers are encouraged to do their M.Phil and Ph.Ds
3. Study leave is granted to the teachers for improving their academic career
4. National level research journal entitled *Academic Research* is run by our principal (twice published in a year/biannual)
5. In the Current Year 02 Minor Research Projects are completed and Submitted to UGC and 02 more got sanctioned
6. Two Faculty members are recognized as Research Guides in the subjects English and Hindi Respectively

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Construction of new Library Building, Indoor Stadium, Ladies Hostel and Seminar Hall is completed from the UGC funds and Institution Share
2. Multimedia teaching aids like LCD projectors, Smart Boards, Computers, different soft wares are purchased
3. High power generator, Invertors, 54 inches LED has also purchased from UGC grants
4. Added new texts and reference books in the Library
5. Library is connected with INFLIBNET (N-list)
6. Purchased enough Sport equipments
7. Installed CCTV Cameras in the entire premises of the institution

6.3.6 Human Resource Management

- | | |
|----------|--|
| 6.3.7 Fa | <ol style="list-style-type: none"> 1. Organized mechanism for the performance assessment of faculty is available 2. Teachers are encouraged to participate in seminars and conferences 3. Provided required and enough man power 4. Self –appraisal (PBAR) forms of teachers are collected to monitor their academic growth and development 5. Study leaves are granted for their professional development 6. Provided necessary incentives to both teaching or non-teaching staff |
|----------|--|

<p>1. No vacancy either of teaching or non-teaching staff for last Eight years. However, for the posts of faculty on Clock Hour Basis (CHB) for UG and PG is temporarily filled by adopting thorough procedure and as per the rules and regulations laid down by the state Govt. and parent University.</p>

6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

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|--|
| <ol style="list-style-type: none"> 1. Set up Admission Committee to make admission process smooth and impartial 2. Open admission system exercised 3. Adequate information about admission procedure fee structure etc. is given in the Boucher and website of the college 4. Govt. reservation policy for admission is strictly followed 5. Fee concession is given to needy and poor students 6. Students are counseled to choose subject by the admission Committee members 7. Students are helped to fill online forms of their scholarship Forms |
|--|

6.4 Welfare schemes for	Teaching	Study leave and credit society
	Non teaching	Credit society and leave for training
	Students	Earn and Learn scheme, Accidental Insurance, Career and Counseling Cell, Skill Development Programmes, Govt. Scholarship etc.

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC and University	Yes	Management, Principal and IQAC
Administrative	Yes	State Govt. and University	Yes	Management and Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination reform?

- Introduced:**
- 1. Adopted and implemented the delivery of Question papers by DEPDS (Digital Examination Paper Delivery System) introduced by parents University.**
 - 2. Semester system, (40+10 pattern)**
 - 3. Semester system, (60+40 pattern) at PG Level**
 - 4. Introduced Bar Code System**
 - 5. Provision of revaluation and photocopy of answer paper**
 - 6. Online result are declared within 45 days**
 - 7. Schedule of Examinations are declared well in advance**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- 1. Organization of CAP of first year of Degree Course at affiliated Colleges as a part of decentralization**
- 2. Workshops of Syllabus framing are conducted in affiliated Colleges**
- 3. Result of first year of Degree Course is prepared at affiliated Colleges**
- 4. Percentage of internal marks is enhanced that is 60:40 pattern introduced**

6.11 Activities and support from the Alumni Association

- 1. Regular meetings of Alumni Associations are held in friendly atmosphere**
- 2. Suggestions are welcome from Alumni regarding improvement of quality of education**
- 3. Awards and prizes are given to the meritorious students by the members of the Alumni Associations**
- 4. Financial help is provided to the needy and poor students by the members of the Alumni Associations**
- 5. Feed back is received from parents to improve quality in Higher Education**

6.12 Activities and support from the Parent – Teacher Association

6.13 I

- 1. Yearly meetings of Parent –teachers Associations are held and suggestion given by parents related to problem faced by their wards are considered positively**
- 2. During the NSS Camp parents provide a very positive support for the successful organization of the camp**
- 3. Awards and prizes are given to the meritorious students by the parents**
- 4. Feed back is received from parents to improve quality in Higher Education**

- 1. Credit society to seek loan at difficult time**
- 2. Leave for skill based training programme**
- 3. Made available various soft ware for smooth and prompt functioning**
- 4. Non teaching staff is promoted to participate in Training programmes**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1. The College is located in rural surrounding having variety of plants and beautiful garden**
- 2. The premises is absolutely free from noise and other pollution**
- 3. *Beautification Committee* to supervises the garden**
- 4. The campus is free from industries**
- 5. Planned to install Solar System in near future**

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Students Involvement in the Organization Function and Events

Details: As the majority of the students hail from rural and tribal background, it was a challenge before the institution to promote overall development of the students especially, girls, dalits, tribals and other backward classes. The institution recognized that the students' involvement and their active participation in the organization of functions, events and programmes would be very beneficial to create awareness about responsibilities, to imbibe in them the skills like Event Management Skill, Soft Skill, Social Skill, Interpersonal Relation Skill, Leadership Skills etc. It also helped to develop leadership qualities, stage courage, importance of unity. It is an instrument to drive out their shyness. Therefore, responsibilities like vote of thanks, anchoring, stage decoration and entire management of events, programmes, and functions are entrusted very strategically by the faculty members to imbibe event management skill in them. The students got great opportunity to unfold their hidden talent. This created direct and positive impact on the students as far as enhancement of their social skills and event management skill is concerned. The opportunity is given in the organization of seminar, Group discussion, NSS Camp and Prize Distribution Functions and so forth.

2. Delivery of Question papers by DEPDS (Digital Examination Paper Delivery System)

Details: The parent University is always striving hard to adopt the system of digitalization, it is the step forward to make the work paperless, to bring transparency and to avoid time consumption. As a part of it on the experimental basis the University introduced delivery of question papers by DEPDS (Digital Examination Paper Delivery System) for PG level examination. Our college very effectively implemented the system which could prove very beneficial to maintain secrecy, transparency as well as to avoid leakage of question from the question papers. It helped to save time, money and energy which was wasted during the transportation of question papers from University to affiliated colleges. In this process the University asks the Colleges to create a secret and separate email ID and provides user name and master password to the colleges. Just half an hour before the commencement of the examination the college in presence of Principal, senior supervisors, internal senior supervisor and one IT person can download the question paper in the special secret and well equipped room with ICT. On the question paper itself the College name .

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

- 1. Convinced staff to use teaching aids like smart board, computers and LCD projectors to ensure ICT based teaching and learning**
- 2. Ensured that the Functional English Course is made available to all the students**
- 3. Necessary help including books, journal, and financial assistance provided to activate Career Guidance Cell**
- 4. Encouraged teachers to enhance Research activities**
- 5. Ensured Remedial Courses conducted regularly**
- 6. Insisted to organize study tours and field trips**
- 7. Enrollment of the students be enhanced**
- 8. The Management and the Principal monitored the implementation of the plan of action through quarterly meetings of the IQAC of the institution**
- 9. Suggestions invited and good suggestions are welcome from Alumani and parent**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1. Registration of student in Training and Placement Cell of the Parent University**
- 2. Involvement of Students in the organization of events, functions and programmes**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- 1. Environmental Science subject is introduced and made compulsory at first year of the degree course**
- 2. Our NSS Unit undertook tree plantation in adopted village named Fes**
- 3. Lectures of experts in Environmental Science are organized to make awareness among the students**
- 4. Awareness about Global warming and Environmental imbalance is made among the people by our students and teachers**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

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8. Plans of institution for next year (2016-2017):

1. To implement Question paper delivery system by DEPD (Digital Examination Paper Delivery System)
2. To install solar system
3. To promote more research activities
4. To create *Virtual Class Room* as a part of enhancement of ICT based teaching
5. To enhance curricular, co-curricular extra-curricular activities of the students
6. To organize Seminars/Conferences in the subject Marathi
7. To introduce some new career oriented course on Human Right
8. To introduce some new departments (PG)
9. To extend extension activities of teachers and students
10. To enhance participation of the students in sports and games

*Name: Mr. Shivanand Sahadu Duthade
(Coordinator, IQAC)*

*Name: Dr. A.S. Bagul
(Chairperson, IQAC)*

ANNEXURE-I



!!UDDHARE DATMANATMANAM!!

**GRAM VIKAS SANSTHA'S,
ARTS COLLEGE BANKHEDA T. T., Tal Shahada, Dist.Nandurbar
ACADEMIC CALENDER: 2015-16**

A) ACADEMIM SESSIONS:

Sr.No	Particulars of Academic Sessions	Period	
		From	To
01	First Term	15/06/2015	31/10/2015
02	Admission Process	15/06/2015	01/07/2015
03	Winter Vacation	01/11/2015	25/11/2015
04	Second Term	26/11/2015	30/04/2016
05	Summer Vacation	01/05/2015	14/06/2016

B) TEACHING AND NON-TEACHING DAYS

Sr. No.	Particulars	Number of Days
01	Winter Vacation	25

02	Sundays	39
03	Public holidays	25
04	Holidays Under the Right of Principal	03
05	Summer Vacation	45
06	First Term Examinations	15
07	Second Term Examinations	33
	Total Non-Teaching Days	185
	=	
	Total Days in the Year=	365
	Total Teaching Days=	365-185=180

C) PUBLIC HOLIDAYS

Sr.No.	Occasions/Festivals/Celebrations	Date	Day
01	Republic Day	26/01/15	Monday
02	Mahashiratri	17/02/15	Tuesday
03	Birth Anniversary of Chatrapati Shivaji Maharaj	19/02/15	Thursday
04	Holi	06/03/15	Friday
05	Gudhi Padava	21/03/15	Saturday
06	Ram Navami	28/03/15	Saturday
07	Mahashivratri	02 /04/15	Thursday
08	Good Friday	03/04/15	Friday
09	Birth Anniversary of Dr B.R. Ambedkar	14/04/15	Tuesday
10	Maharashtra Day	01/05/15	Friday
11	Buddha Pournima	04/0515	Monday
12	Ramzan Eid	18/07/15	Saturday
13	Independence Day/University Esta. Day	15/08/15	Saturday
14	Parsashi New Year Day	18/08/15	Tuesday
15	Ganesh Chaturthi	17/09/15	Thursday
16	Bakari Eid	25/09/15	Friday
17	Birth Anniversary of Mahatma Gandhi	02/10/15	Friday
18	Dashera	22/10/15	Thursday
19	Moharam	24/10/15	Saturday
20	Diwali (Laxmi Pujjan)	11/11/15	Wednesday
21	Diwali (Balipratipada)	12/11/15	Thursday

22	Diwali (Bhau Bij)	13/11/15	Saturday
23	Birth Anniversary of Guru Nanak	25/11/15	Wednesday
24	Eid- E- Milad	24/12/15	Thursday
25	Christmas	25/12/15	Saturday

D) Cancellation of Public Holidays coincidentally falls on Sundays:

Sr.No.	Occasions/Festivals/Celebrations	Date	Day
01	Eid E- Milad	04/01/15	Sunday

E) EVENTS & MEETINGS TO BE HELD:

Sr. No.	Month	Events/Meetings	Dates
01	June	1. Staff Meeting	15/06/15
		2. Admission Committee Meeting	16/06/15
		3. World Yoga Day	21/06/15
		4. IQAC Meeting	23/06/15
		5. LMC Meeting	27/06/15
02	July	1. Meeting of Library Advisory Committee	02/07/15
		2. World Population Day	11/07/15
		3. Publication of College Magazine	27/07/15
		4. Staff Academy Lecture	30/07/15
03	August	1. Kranti Divas	09/08/15
		2. Independence Day	15/08/15
		3. Organization of 2 day National Seminar	27-28 Aug., 15
		4. Sport Day	29/08/15
		5. Medical Check up	30/08/15
04	September	1. Teacher's Day	05/09/15
		2. International Literacy Week	8-14,2015
		3. Hindi Day	14/09/15
		4. International Peace Day	15/09/15
		5. Ozone Day	16/09/15
		6. N.S.S. Foundation Day	24/09/15
		7. Test-Diploma Cert. & Compet. Exams	25-26 Sept. 2015
		1. National Blood Donation Day	01/10/15
		2. Birth Anniversary of Mahatma Gandhi	02/10/15

05	October	3. Staff Meeting regarding Examinations	01/10/15
		4. Pre-Semester Exams	7-10, 2015
		5. IQAC Meeting	31/10/15
06	November	1. Indian Constitution Day	26/11/15
		2. IQAC Meeting	26/11/15
		3. Staff Meeting	27/11/15
07	December	1. World AIDS Day	01/12/15
		2. Navy Day	04/12/15
		3. Human Right Day	10/12/15
		4. Staff Academy Lecture	12/12/15
		5. Blood Donation Camp	19/12/15
		7. N.S.S. Winter Camp	21-26, Dec., 2015
08	January	1. Woman's Freedom Day	03/01/15
		2. Youth Day	12/01/16
		3. Geography Day	14/01/16
		4. Army Day	14/01/16
		5. Various Quiz Competitions	14-16, Dec., 2016
		6. Republic Day	26/01/16
09	February	1. Lecture Series for M. A. Student	3-6,Jan., 2016
		2. Annual Social Gathering	13/02/16
		3. Test-Diploma Cert. & Competitive Exams	18-20, Feb., 2016
		4. Pre-Semester Exams	23- 27, Feb., 2016
		5. Marathi Day	28/02/16
10	March	1. Women Day	08/03/16
		2. World Forest Day	21/03/16
		3. Staff Meeting Regarding Examinations	22/03/16
11	April	1. Dr. Ambedkar Birth Anniversary	14/04/16
		2. IQAC Meeting	23/04/16
		3. LMC Meeting	29/04/16
		4. Staff Meeting	30/04/16

Note: **The proposed dates of Category E may change on account of certain unavoidable circumstances.**

An Analysis of the Feedbacks from various stakeholders:

1. Students Feedbacks on Teachers, Institution and overall evaluation of the programme and teaching

For the quality enhancement of the institution standard feedbacks formats provided by NAAC are used to get feedback from the student at the end of every academic year by the Feedback Committee appointed by the head of the institution. The principal and the feedback committee discuss over the feedbacks. The suggestions and grievances are considered seriously. Finally, necessary steps have taken by the principal to remove the errors if any. The teachers are personally make aware about their weaknesses and asked to make necessary changes. Two students representative (one male and another female) are included in IQAC of the College as IQAC members.

2. Alumni Feedbacks on the programme and teaching of the Institution

Alumni are one of the important constituent part of the institution as far as quality enhancement of the institution. Its support and cooperation is immeasurable. The institution not only held regular meetings of the alumni association but involve them in the academic and administrative progress by getting feedback from them on overall activities and programmes of the institution. One member of the association is included in IQAC of the College as IQAC member. Their suggestions and grievances are satisfied for the development of the institution.

3. Parents Feedbacks on programme and teaching of the Institution

Feedbacks are also collected from the parents in the beginning of the second semester of the each academic year. Normally, suggestions regarding facilities of commuting and fee concession are received. The college has made an attempt to start bus at various routes to reach to the college, ladies hostel is started by considering growing demands from the parents. The Earn while Learn scheme is implemented to provide financial support to the needy, poor hardworking students. Whatever suggestions are given by parent through either in the teacher-

parent meet or through feed-back are considered positively, which is part of the development of the college.

4. Employers Feedbacks on Institution

Feedbacks from employers (teaching, non-teaching and support staff) are collected for the development and quality enhancement of the institution. The head of the institution goes through the collected feed-backs. The feed-backs having grievances and suggestions are sorted out before the management for the necessary actions.

In this way all these feed-backs are collected manually from various stakeholders, which are proved very beneficial to make development and enhance the quality of the institution. It is the best way to get innovative ideas from all the stakeholders

ANNEXURE-III

1. Registration of students in the Training and Placement Cell of Parent University

In our college we have set up the Training and Placement Cell, however, as the college is single faculty and absolutely located in rural and tribal setting, wherein, the most of the students, especially, girls, dalits, tribals and other backward classes come from rural and socio-economically backward areas of the State. It was a challenge before the institution to invite the Job promoters in our college for the campus interview so that needy and poor students could get recruited and could stand on their own feet. We have been striving hard to invite Job promoters of various companies. However, they feel uncomfortable to be here in such a rural background. To meet this challenge, we have insisted our parent University to accommodate the students from affiliated colleges which are deprived from the training and placement facilities. The University's Training and Placement Cell is very active and suitable for the Job Promoters and it is doing well for the welfare of the students. The University made the Cell open for all the students from affiliated colleges. The University flashes dates of Campus Interview well before on their website and invites registration of the students with their full biodata, accordingly students and colleges are informed regarding the interview dates and time. In this academic year we had registered near about 12 students and among which 05 students were appeared for the interview for the post of translator. The result of it is expected very soon. So, it had been proved best practice for the institution which helped and beneficial to job seekers to get placed in various companies.

2. Involvement of students in the organization of events, functions and programmes

The College organizes various functions throughout the year at different occasions and events from well come function to annual social gathering. To organize such functions, the students involve in anchoring, vote of thanks and entire management of the function. The various skills of the students are identified by the teachers through NSS activities and accordingly distribution of responsibilities is entrusted. It is ensured that both male and female students are given opportunities. It is also ensured that students from both UG and PG accommodated so that balance is maintained. Teachers guide and extend necessary help if it is needed. It is found that students handle the most difficult and typical functions in a very friendly and refreshing atmosphere with courage and confidence.

Students concentrate wholeheartedly and enjoy their responsibilities with great interest. It is found that they understand the things easily. Students interact and do the things more confidently and boldly. Even the students themselves can handle some serious function in a nice manner. All in all this help them to acquire Event Management Skill, Soft Skill, Social Skill, Interpersonal Relation Skill, Leadership Skills etc. It helps to create and built the importance of 'togetherness' among the students.' Really, this activity proved very effective and fruitful for all round development of the students, and can be considered as one of the innovative and best practices of the institution.