

THE ANNUAL QUALITY ASSURANCE REPORT (**AQAR**) OF THE
IQAC OF **GRAM VIKAS SANSTHA'S, ARTS COLLEGE, BAMKHEDA**
T.T. FOR THE ACADEMIC YEAR: 2014-2015

Part – A

1. Details of the Institution

1.1 Name of the Institution

Gram Vikas Sanstha's, Arts College, Bamkheda T.T.

1.2 Address Line 1

At. Post. Bamkheda T.T.

Address Line 2

Tal. Shahada

City/Town

Dist. Nandurbar

State

Maharashtra

Pin Code

425423

Institution e-mail address

gvsbamkheda@gmail.com

Contact Nos.

02565-245576

Name of the Head of the Institution:

Dr. A. S. Bagul

Tel. No. with STD Code:

02565-245576

Mobile:

091-9422287135

Name of the IQAC Co-ordinator: **Mr. Shivanand Sahadu Duthade**

Mobile: **091-9423626589**

IQAC e-mail address: **asbiqac@gmail.com**

1.3 NAAC Track ID (For ex. MHC0GN 18879) **09863**

1.4 NAAC Executive Committee No. & Date: **EC/61/RAR/47**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: **www.ac.gvsbambkheda.org**

Web-link of the AQAR: **http://ac.gvsbambkheda.org/naac.php**

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	56.00	23-24 Feb., 2004	2004-2010
2	2 nd Cycle	B	2.36	21-23 Aug.,2012	2012-2017

1.7 Date of Establishment of IQAC: DD/MM/YYYY **08/03/2006**

1.8 AQAR for the year: (for example 2010-11) **2014-2015**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. **AQAR 2013-14 submitted on 01-07-2014**

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e. g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme:

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu.) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

North Maharashtra University, Jalgaon

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="—"/>		
University with Potential for Excellence	<input type="text" value="—"/>	UGC-CPE	<input type="text" value="—"/>
DST Star Scheme	<input type="text" value="—"/>	UGC-CE	<input type="text" value="—"/>
UGC-Special Assistance Programme	<input type="text" value="—"/>	DST-FIST	<input type="text" value="—"/>
UGC-Innovative PG programmes	<input type="text" value="—"/>	Any other (<i>Specify</i>)	<input type="text" value="—"/>
UGC-COP Programmes	<input type="text" value="—"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="—"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members :	<input type="text" value="13"/>

2.10 No. of IQAC meetings held:

2.11 No. of meetings with various stakeholders: Total Faculty Non-Teaching Staff
Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Conferred "A" Grade on our College by the Quality Improvement and Monitoring Committee of the Parent University (North Maharashtra University, Jalgaon)
2. Collected PBAR from Teaching Staff
3. Maintained good relationship with stakeholder
4. Enhanced ICT use in teaching and learning
5. Promoted research activities
6. Send proposal to NAAC for Organization of Conference in the Subjects Library science and Marathi

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. To promote research activities 2. To create <i>Virtual Class Room</i> as a part of enhancement of ICT based teaching 3. To undertake the construction work of <i>Guest House</i> 4. To enhance participation of the students in sports and games 5. To enhance curricular, co-curricular extra-curricular activities of the students 6. To enhanced library facilities by digitalization 7. To introduce some new career oriented courses 8. To introduce some new departments (PG) 9. To extend extension activities 10. To organize seminars/conferences 	<ol style="list-style-type: none"> 1. Considerable Contribution is made in Research activities by the teaching faculty 2. Use of ICT enhanced in teaching and 3.The Career Guidance Cell activated 4. Library services enhanced by adding good number of books 5. Remedial Courses conducted regularly 6. Zonal Chess Competition of parent University is organized at our College 7. Student actively participated in Zonal Chess Competition 8. Career Oriented Course in Human Right sanctioned by UGC 9. Received grant of Rs 1,25,000/ from UGC to Organize National Level Seminar on “Emerging Technologies and Innovations in College Library Services”

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|--|
| <ol style="list-style-type: none"> 1. Management assured to provide all sort of help for the holistic development of the College. 2. Asked to utilize various funds received from different agencies effectively 3. Asked to submit the AQAR report on time 4. Asked to chalk out plan for the next year-2015-16 |
|--|

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	01	--	--	--
UG	01	--	--	01
PG Diploma	--	--	--	--
Advanced Diploma	--	01	--	--
Diploma	01	--	--	--
Certificate	01	--	--	--
Others	--	--	--	--
Total	04	01	--	01
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: **Core, and Elective option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	--
Annual	02

1.3 Feedback from stakeholders*
(On all aspects)

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input checked="" type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback :	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>	

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Major revision of the syllabi after every five years is made as per the University norms, its features are as follows:

- 1. Boards of Studies prepares rough skeleton of the syllabi.**
- 2. Syllabus framing workshops are organized at different Colleges from where good suggestions from teachers and students are gathered and considered positively**
- 3. Syllabus is prepared in accordance with the students' need and interest**
- 4. Syllabi is flexible as far as option of paper is concern**
- 5. Syllabi is divided into Semester pattern**
- 6. 60: 40 patterns is introduced at PG Level**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	12	--	01	08

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

01	--	02
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	07	02
Presented papers	03	05	02
Resource Persons	--	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1. Teaching plans are prepared at beginning of the year and teaching is controlled in accordance with it.**
- 2. The Daily Teaching Reports are maintained by teachers and monitored by the Principal**
- 3. Feed backs from students about teachers are taken**
- 4. The Principal personally observes the classes**
- 5. The Thumb Impression Machine is installed for the regularity and punctuality of the teachers**
- 6. Smart Board assisted teaching is practiced**
- 7. The College has been progressively adopting new technology in teaching and learning process.**

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Tutorials/Assignments, Seminar, Group Discussion are regularly conducted . Bar coding, double valuation or revaluation and photocopy have been initiated by the

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

04

04

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	54	05	12	01	--	33.34
M.A.-II	12	05	04	--	--	75.00
M.A.-I	13	03	03	05	--	84.62

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- 1. Students' involvement in Seminar and Group discussion is enhanced.**
- 2. Teachers are requested to observe the individual performance of the students.**
- 3. Academic Calendar, Teaching Plan and Daily Teaching Report are asked to maintain.**
- 4. Students are informed about evaluation process.**
- 5. Requested to use multimedia technology in teaching and learning process along with conventional teaching methods.**
- 6. Teachers are requested to identify slow and fast learners informally.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	03

Faculty exchange programme	--
Staff training conducted by the university	02
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	--	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1. Teachers are encouraged to submit the Minor and major research project proposals to various funding agencies.**
- 2. Our Principal has been publishing A National level Peer Reviewed Journal (having ISSN) twice a year, which proved good platform for the teachers and students to express their research talent.**
- 3. Teachers are encouraged to publish their articles and books**
- 4. Teachers are motivated to present their papers in national and international conferences and seminars**
- 5. Teachers are also encouraged to go for M.Phil and Ph.D**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	02	--	01
Outlay in Rs. Lakhs	--	3.25 (0.80+0.85+1.60)	--	2.50

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	05	--
Non-Peer Review Journals	--	--	--
e-Journals	05	--	--
Conference proceedings	03	02	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Being Arts College, no scope for consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

01

3.13 No. of collaborations

International

--

National

--

Any other

--

3.14 No. of linkages created during this year

--

3.15 Total budget for research for current year in lakhs :

From funding agency

2, 50,000/

From Management of University/College

85,000/

Total

3, 35,000/

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution Who are Ph. D. Guides

02

And students registered under them

15

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

--

--

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **NSS Volunteers made awareness among the villagers about the health and cleanliness.**
- **Organized Cleanliness awareness camp at our College.**
- **Swachh Bharat Abhiyan of Central Government effectively implemented.**
- **Lectures of experts are organized in NSS Camp on Environmental issues like Global warming and Climate Change.**
- **Street play conducted by NSS Volunteers on the theme of superstition and blind belief.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.2	--	--	5.2
Class rooms	11	01	UGC	12
Laboratories	01	---	--	01
Seminar Halls	01	--	UGC	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	54	22	UGC and College	76
Value of the equipment purchased during the year (Rs. in Lakhs)	---	32460/	UGC and College	32460
Others	--	--	--	--

4.2 Computerization of administration and library

Office administration and Library fully computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4,742	6,20,465	447	61,452	5,189	6,81,917
Reference Books	3,057	7,33,126	394	1,10,874	3,451	8,44,000
e-Books	80,000 (Through N-List Connectivity)	5,000	--	--	80,000	5,000
Journals	20	5,651	--	--	20	5,651
e-Journals	5,000 (Through N-List Connectivity)	5,000	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	44	19,624	--	--	44	19,624

News Papers	05	Rs 20 per day	--	--	05	Rs 20 per day
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4.4 Technology up gradation (overall)

Status	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	01	06 (VPN with broad band connectivity)	05	05	01	08	02
Added	--	--	--	--	--	--	--	--
Total	30	01	06	05	05	01	08	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Central Library, Administrative Office, Computerized Language Lab, NSS Office, and Career and Counseling Cell are having enough computers connected with broad band connectivity. It is step towards e-governance. The student and non-teaching staff are trained by trained faculty members of our college and technician is also visited whenever necessary.

4.6 Amount spent on maintenance in lakhs:

i) ICT	13750
ii) Campus Infrastructure and facilities	---
iii) Equipments	750
iv) Others	13400
Total:	27900

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Students Accidental Insurance Scheme implemented in association with Parent University.
2. Established *Career and Counseling Cell*.
3. Provided financial assistance to 03 students to participate in the National Students' Parliament held at MIT College, Pune during 10-12 Jan. 2014.
4. The College makes conscious effort to provide Bus concession facility to the students to travel for curricular, co curricular and extra -curricular activities.
5. Concession is given in fee to poor and need student.
6. Best student award is given at the end of academic year.
7. Annual social gathering is organized to expose the hidden talent of the student in cultural activities.
8. Prizes and awards are given to meritorious students in the Prize distribution ceremony

5.2 Efforts made by the institution for tracking the progression

1. Remedial Coaching is given in the subject like English and Economics.
2. Established *Career and Counseling Cell*.
3. Certificate, Diploma and Advanced Diploma Course is run by the College.
4. Computerized Language Lab with internet connectivity is installed for language proficiency.
5. Provided Govt. Scholarship as per the rules.
6. Organized Skill Development Programmes.
7. Students progress is monitored through regular tests and exams.
8. Quiz and test on Competitive exams are conducted.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
260	29	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	155	50.48		152	49.52

Last Year							This Year								
General	SC	ST	OBC	SBC	NT	Physically Challenged	Total	General	SC	ST	OBC	SBC	NT	Physically Challenged	Total
28	45	16	144	29	27	01	289	43	43	15	129	44	33	00	307

Demand ratio **For UG: 1: 0.64**
For PG: 1: 0.96

Dropout % **Average 14.13 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Provided quality study material including books, magazines and news papers
2. Lectures of experts in Competitive Exams are conducted
3. Conducted test on the basis of MPSC and UPSC and other exams
4. Informed students regarding various competitive exam and their schedule
5. Motivated students to appear to various exams like MPSC, LIC, Banking, Railway and UPSC
6. Shown Video clips of successful and rank holders in MPSC and UPSC to inspire the students
7. Acquainted, time to time, with the new and revised syllabi of different exams
8. Provided previous question papers of MPSC, LIC, Banking, Railway and UPSC
9. Online forms of various are filled in the Competitive Exam Department it self
10. Given prizes and awards to those who fared well in competitive exams

No. of students beneficiaries

40

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	01	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	03	UPSC	--	BSF and other	04

5.6 Details of student counseling and career guidance

1. Exhorted and mentored students individually for academic as well as career opportunities
2. Issued books like *Career Graph* and others, which are based on career opportunities
3. Organized lectures of experts, working in various fields
4. Employment News and other magazines are issued
5. 05 student have placed in various agencies and departments

No. of students benefitted

40

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	05

5.8 Details of gender sensitization programmes:

- 1. Established Gender Sensitization Committee, the committee keeps close eye on the matters**
- 2. The banners and poster are pasted on walls, which having an appeal to respect and honour the women**
- 3. The banners is also having information of legal actions and provisions against those who involved in misconduct**
- 4. Till date no grievance came out as such before the Committee**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

--

National level

03

International level

--

No. of students participated in cultural events

State/ University level

03

National level

--

International level

--

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

--

National level

--

International level

--

Cultural: State/ University level

--

National level

--

International level

--

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	09	18,000 (Spent money food and other commodities on Girl students living in Ladies Hostel)
Financial support from government	192	Scholarship did not receive till 30th June, 2015. However, 192 students are eligible
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To make learning not just existing but experience of lifetime, innovations, internal quest, exploration and application.

Mission: Gram Vikas Sanstha's, Arts College Bamkheda T.T. is committed to impart qualitative education and discipline to make the self-reliant and responsible citizens of the society and the nation. Our motto is UDDHAREDATMANATMANAM that, it is the man who makes his fortune through physical and spiritual improvements. He is the creator of his own destiny.

6.2 Does the Institution has a management Information System

Yes, the institution has MIS (Management Information System), it collects, alien and integrate data and information on the academic and administrative aspects of the institution

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- 1. Two faculty members are the members of Board of Studies of the affiliating University**
- 2. Teachers active participation is enhanced in the syllabus framing workshops**
- 3. Two self financed courses are offered (under Functional English)**

6.3.2 Teaching and Learning

- 1. DTR (Daily Teaching Report) made mandatory**
- 2. Academic Calendar is prepared and followed strictly**
- 3. Teaching Plan is prepared and teaching is controlled in accordance with it**
- 4. ICT oriented classroom teaching is practiced along with the conventional mode**
- 5. Principal observe the class room teaching**

6.3.3 Examination and Evaluation

- 1. Examination Committee has been set up to conduct exams in free and fair environment**
- 2. Students are informed about the evaluation process**
- 3. Formal mechanism for students' overall performance assessment is in practice**
- 4. Regular tests and pre-semester exams are conducted**
- 5. Practical/ Internal marks (40:10 Patterns) have been introduced**
- 6. 60:40 Patterns have been introduced at PG level**
- 7. Seminars and Group discussion is conducted**

6.3.4 Research and Development

- 1. Faculty members are encouraged to undertake minor and major research projects**
- 2. Teachers are encouraged to do their M.Phil and Ph.Ds**
- 3. Study leave is granted to the teachers for improving their academic career**
- 4. National level research journal entitled *Academic Research* is run by our principal (twice published in a year/biannual)**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1. Construction of new Library Building, Indoor Stadium, Ladies Hostel and Seminar Hall is completed from the UGC funds and Institution Share**
- 2. Multimedia teaching aids like LCD projectors, Smart Boards, Computers, different soft wares are purchased**
- 3. High power generator, Invertors, 54 inches LED has also purchased from UGC grants**
- 4. Added new texts and reference books in the Library**
- 5. Library is connected with INFLIBNET (N-list)**
- 6. Purchased enough Sport equipments**

6.3.6 Human Resource Management

- 1. Organized mechanism for the performance assessment of faculty is available**
- 2. Teachers are encouraged to participate in seminars and conferences**
- 3. Provided required and enough man power**
- 4. Self –appraisal (PBAR) forms of teachers are collected to monitor their academic growth and development**
- 5. Study leaves are granted for their professional development**
- 6. Provided necessary incentives to both teaching or non-teaching staff**

6.3.7 Faculty and Staff recruitment

- 1. No vacancy either of teaching or non-teaching staff for last seven years. However, for the posts of faculty on Clock Hour Basis (CHB) for UG and PG is temporarily filled by adopting thorough procedure and as per the rules and regulations laid down by the state Govt. and parent University.**

6.3.8 Industry Interaction / Collaboration

—

6.3.9 Admission of Students

- 1. Set up Admission Committee to make admission process smooth and impartial**
- 2. Open admission system exercised**
- 3. Adequate information about admission procedure fee structure etc. is given in the Boucher and website of the college**
- 4. Govt. reservation policy for admission is strictly followed**
- 5. Fee concession is given to needy and poor students**
- 6. Students are counseled to choose subject by the admission Committee members**
- 7. Students are helped to fill online forms of their scholarship Forms**

6.4 Welfare schemes for	Teaching	Study leave and credit society
	Non teaching	Credit society and leave for training
	Students	Earn and Learn scheme, Accidental Insurance, Career and Counseling Cell, Skill Development Programmes, Govt. Scholarship etc.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UGC and University	Yes	Management, Principal and IQAC
Administrative	Yes	University	Yes	Management and Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Introduced:**
- 1. Semester system, (40+10 pattern)**
 - 1. Semester system, (60+40 pattern) at PG Level**
 - 2. Bar Coding**
 - 3. Provision of revaluation and photocopy of answer paper**
 - 4. Online result are declared within 45 days**
 - 5. Schedule of Examinations are declared well in advance**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- 1. Organization of CAP of first year of Degree Course at affiliated Colleges as a part of decentralization**
- 2. Workshops of Syllabus Framing are conducted in affiliated Colleges**
- 3. Result of first year of Degree Course is prepared at affiliated Colleges**
- 4. Percentage of internal marks is enhanced**

6.11 Activities and support from the Alumni Association

- 1. Regular meetings of Alumni Associations are held in friendly atmosphere**
- 2. Suggestions are welcome from Alumni regarding improvement of quality of education**
- 3. Awards and prizes are given to the meritorious students by the members of the Alumni Associations**
- 4. Financial help is provided to the needy and poor students by the members of the Alumni Associations**
- 5. Feed back is received from parents to improve quality in HE**

6.12 A

- 1. Yearly meetings of Parent –teachers Associations are held and suggestion given by parents related to problem faced by their wards are considered positively**
- 2. During the NSS Camp parents provide a very positive support for the successful organization of the camp**
- 3. Awards and prizes are given to the meritorious students by the parents**
- 4. Feed back is received from parents to improve quality in HE**

6.13 Development programmes for support staff

- 1. Credit society to seek loan at difficult time**
- 2. Leave for skill based training programme**
- 3. Made available various soft ware for smooth and prompt functioning**
- 4. Non teaching staff is promoted to participate in Training programmes**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1. The College is located in rural surrounding having variety of plants and beautiful garden**
- 2. The premises is absolutely free from noise and other pollution**
- 3. *Beautification Committee* supervises the garden**
- 4. The campus is free from industries**
- 5. Planned to install Solar System in near future**

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Career and Counseling Cell

Details: As the college is located in rural and tribal background it was challenge before the institution to promote overall development of the students especially, girls, dalits, tribals and other backward classes. The institution recognized that to create awareness about various career opportunities and various competitive exams is essential to these deprived students so that they could make their career as administrative officers in different departments. Therefore, very strategically the college introduced career and counseling center along with Placement Cell for the benefit of the student. The cell provides enough reading material and lectures of experts. The students got great opportunity to access the internet facility to fill their online forms of various exams. This created direct positive impact on the students as far as enhancement of their knowledge of competitive exams. To promote and motivate the student Prizes, Awards and Certificates are given to the meritorious students at the end of the academic year in the Prize Distribution Function.

2. Comprehensive Internal Evaluation System

Details: The evaluation of the students is integral parts of teaching and learning process. To evaluate traits such as the depth of knowledge, skills, application of principles to the problem solving, creativity, ability to communicate and ability to face unknown situations etc. These aspects are evaluated through tests, quizzes, home assignments, seminars, Group Discussion etc. some of these instruments are oral and written. Final Marks (Test + Assignment + Attendance) in the internal examination are given in each semester. Its advantage is prompt announcement of the result. The list marks is displayed on the notice board. At the end of the each semester a student gets a grade card which reflects the academic performance in terms of grades for the courses registered in that semester as well as CGPA up to that point, from the entry point. The institute provides a facility under which a student can repeat any course in order to improve his grade. In all such cases the latest grade automatically replaces the earliest grade (s) obtained in that course and the CGPA is updated accordingly.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

- 1. Convinced staff to use teaching aids like smart board, computers and LCD projectors to ensure ICT based teaching and learning**
- 2. Ensured that the Functional English Course is made available to all the students**
- 3. Necessary help including books, journal, and financial assistance provided to activate Career Guidance Cell**
- 4. Encouraged teachers to enhance Research activities**
- 5. Ensured Remedial Courses conducted regularly**
- 6. Insisted to organize study tours and field trips**
- 7. Enrollment of the students be enhanced**
- 8. The Management and the Principal monitored the implementation of the plan of action through quarterly meetings of the IQAC of the institution**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1. Students active participations in function handling**
- 2. Involvement of student in Group discussion and seminar.**
The details is given in the annexure-II

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- 1. Environmental Science subject is introduced and made compulsory at First year of the degree course**
- 2. Our NSS Unit undertook tree plantation in adopted village named Fes**
- 3. Lectures of experts in Environmental Science are organized to make awareness among the students**
- 4. Awareness about Global warming and Environmental imbalance is made among the people by our students and teachers**

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

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8. Plans of institution for next year (2015-2016):

- 1. To organize group discussion and seminars for students**
- 2. To install solar system**
- 3. To promote more research activities**
- 4. To create *Virtual Class Room* as a part of enhancement of ICT based teaching**
- 5. To enhance curricular, co-curricular extra-curricular activities of the students**
- 6. To organize Seminars/Conferences in the Subjects Library science and Marathi**
- 7. To introduce some new career oriented courses**
- 8. To introduce some new departments (PG)**
- 9. To extend extension activities**
- 10. To undertake the construction work of *Guest House***
- 11. To enhance participation of the students in sports and games**

*Name: Mr. Shivanand Sahadu Duthade
(Coordinator, IQAC)*

*Name: Dr. A.S. Bagul
(Chairperson, IQAC)*



!!UDDHARE DATMANATMANAM!!

**GRAM VIKAS SANSTHA'S,
ARTS COLLEGE BAMKHEDA T. T., Tal Shahada, Dist.Nandurbar
ACADEMIC CALENDER: 2014-15**

A) ACADEMIM SESSIONS:

Sr.No	Particulars of Academic Sessions	Period	
		From	To
01	First Term	16/06/2014	31/10/2014
02	Admission Process	16/06/2014	15/07/2015
03	Winter Vacation	01/11/2014	25/11/2014
04	Second Term	26/11/2014	30/04/2015
05	Summer Vacation	01/05/2015	14/06/2015

B) TEACHING AND NON-TEACHING DAYS

Sr. No.	Particulars	Number of Days
01	Winter Vacation	25
02	Sundays	39
03	Public holidays	22
04	Holidays Under the Right of Principal	03
05	Summer Vacation	45

06	First Term Examinations	15
07	Second Term Examinations	33
	Total Non-Teaching Days	182
	=	
	Total Days in the Year=	365
	Total Teaching Days=	365-182=183

C) PUBLIC HOLIDAYS

Sr.No.	Occasions/Festivals/Celebrations	Date	Day
01	Eid-A-Milad	14/01/14	Tuesday
02	Birth Anniversary of Chatrapati Shivaji Maharaj	19/02/14	Wednesday
03	Mahashiratri	27/02/14	Thursday
04	Holi	17/03/14	Monday
05	Gudhi Padava	31/03/14	Monday
06	Ram Navami	08/03/14	Tuesday
07	Birth Anniversary of Dr B.R. Ambedkar	14/04/14	Monday
08	Good Friday	18/04/14	Friday
09	Maharashtra Day	01/05/14	Thursday
10	Buddha Pournima	14/05/14	Wednesday
11	Ramzan Eid	29/07/14	Tuesday
12	Independence Day/University Esta. Day	15/08/14	Friday
13	Parsashi New Year Day	18/08/14	Monday
14	Ganesh Chaturthi	29/08/14	Friday
15	Birth Anniversary of Mahatma Gandhi	02/10/14	Thursday
16	Dashera	03/10/14	Friday
17	Bakari Eid	06/10/14	Monday
18	Diwali (Laxmi Pujjan)	23/10/14	Thursday
19	Diwali (Bhau Bij/Balipratipada)	24/10/14	Friday
20	Moharam	04/11/14	Tuesday
21	Birth Anniversary of Guru Nanak	06/11/14	Thursday
22	Christmas	25/12/14	Thursday

D) Cancellation of Public Holidays coincidently falls on Sundays:

Sr.No.	Occasions/Festivals/Celebrations	Date	Day
01	Republic Day	26/01/14	Sunday
02	Mahavir Jayanti	13/04/14	Sunday

E) EVENTS & MEETINGS TO BE HELD:

Sr.No.	Month	Events/Meetings	Date
01	June	1. Staff Meeting	16/06/14
		2. Admission Committee Meeting	17/06/14
		2. IQAC Meeting	22/06/14
		3. LMC Meeting	27/06/14
		4. Meeting of Library Advisory Committee	03/07/14
02	July	1. World Population Day	11/07/14
		2. Publication of College Magazine	25/07/14
		3. Staff Academy Lecture	31/07/14
03	August	1. Kranti Divas	09/08/14
		2. Independence Day	15/08/14
		3. Sport Day	29/08/14
		4. Medical Check up	30/08/14
04	September	1. Teacher's Day	05/09/14
		2. International Literacy Week	8-14,2014
		3. Hindi Day	14/09/14
		4. International Peace Day	15/09/14
		5. Ozone Day	16/09/14
		6. N.S.S. Foundation Day	24/09/14
		7. Test-Diploma Cert. & Compet. Exams	23-24, 2014
05	October	1. National Blood Donation Day	01/10/14
		2. Birth Anniversary of Mahatma Gandhi	02/10/14
		3. Staff Meeting regarding Examinations	04/10/14
		4. Pre-Semester Exams	7-11, 2014
		5. IQAC Meeting	29/10/14
		1. Indian Constitution Day	26/11/14

06	November	2. IQAC Meeting	28/11/14
		3. Staff Meeting	29/11/14
07	December	1. World AIDS Day	01/12/14
		2. Navy Day	04/12/14
		3. Human Right Day	10/12/14
		4. Staff Academy Lecture	13/12/14
		5. Blood Donation Camp	17/12/14
		6. Organization of 2 day National Seminar	20-21, 2014
		7. N.S.S. Winter Camp	22-28, 2014
08	January	1. Woman's Freedom Day	03/01/15
		2. Youth Day	12/01/15
		3. Geography Day	14/01/15
		4. Army Day	14/01/15
		5. Republic Day	26/01/15
		6. Various Quiz Competitions	12-14, 2014
09	February	1. Lecture Series for M. A. Student	3-6, 2014
		2. Annual Social Gathering	09/02/15
		3. Test-Diploma Cert. & Competitive Exams	16-18, 2014
		4. Pre-Semester Exams	23- 27, 2014
		5. Marathi Day	28/02/15
10	March	1. Women Day	08/03/15
		2. World Forest Day	21/03/15
		3. Staff Meeting Regarding Examinations	23/03/15
11	April	1. Dr. Ambedkar Birth Anniversary	14/04/15
		2. IQAC Meeting	24/04/15
		3. LMC Meeting	28/04/15
		4. Staff Meeting	30/04/15

Note: The proposed dates of Category E may change on account of certain unavoidable circumstances.

An Analysis of the Feedbacks from various stakeholders:

1. Students Feedbacks on Teachers, Institution and overall evaluation of the programme and teaching

For the quality enhancement of the institution standard feedbacks formats provided by NAAC are used to get feedback from the student at the end of every academic year by the Feedback Committee appointed by the head of the institution. The principal and the feedback committee discuss over the feedbacks. The suggestions and grievances are considered seriously. Finally, necessary steps have taken by the principal to remove the errors if any. The teachers are personally make aware about their weaknesses and asked to make necessary changes. Two students representative (one male and another female) are included in IQAC of the College as IQAC members.

2. Alumni Feedbacks on the programme and teaching of the Institution

Alumni are one of the important constituent part of the institution as far as quality enhancement of the institution. Its support and cooperation is immeasurable. The institution not only held regular meetings of the alumni association but involve them in the academic and administrative progress by getting feedback from them on overall activities and programmes of the institution. One member of the association is included in IQAC of the College as IQAC member. Their suggestions and grievances are satisfied for the development of the institution.

3. Parents Feedbacks on programme and teaching of the Institution

Feedbacks are also collected from the parents in the beginning of the second semester of the each academic year. Normally, suggestions regarding facilities of commuting and fee concession are received. The college has made an attempt to start bus at various routes to reach to the college, ladies hostel is started by considering growing demands from the parents. The Earn while Learn scheme is implemented to provide financial support to the needy, poor hardworking students. Whatever suggestions are given by parent through either in the teacher-parent meet or through feed- back are considered positively, which is part of the development of the college.

4. Employers Feedbacks on Institution

Feedbacks from employers (teaching, non-teaching and support staff) are collected for the development and quality enhancement of the institution. The head of the institution goes through the collected feedbacks. The feedbacks having grievances and suggestions are sorted out and put before the management for the necessary actions.

In this way all these feedbacks are collected manually from various stakeholders, which are proved very beneficial to make development and enhance the quality of the institution. It is the best way to get innovative ideas from all the stakeholders.

ANNEXURE-III

1. Students active participations in function handling

The College organizes various functions throughout the year at different occasions and events from Well Come function to Annual Social Gathering. To organize such functions Anchoring and Vote of Thanks and entire management of the function students are asked to do it. The various skills of the students are identified by the teachers through NSS activities and accordingly distribution of responsibilities is entrusted. It is ensured that both male and female students are given opportunities. It is also ensured that Students from both UG and PG are accommodated so that balance is maintained. Teachers guide and extend necessary help if it is needed. It is found that students handle the most difficult and typical functions in a very friendly and refreshing atmosphere with courage and confidence.

Students concentrate wholeheartedly and enjoy their responsibilities with great interest. It is found that they understand the things easily. Students interact and do the things more confidently and boldly. Even the students themselves can handle some serious function in a nice manner. All in all this helps them to acquire Event Management Skill, Soft Skill, Social Skill, Interpersonal Relation Skill, Leadership Skills etc. It helps to create and build the importance of 'togetherness' among the students.' Really, this activity proved very effective and fruitful for all round development of the students, and can be considered as one of the best practices of the institution.

2. Involvement of Students in Group Discussion and Seminar

As Group Discussion and Seminar is made compulsory for the PG Students, as it is a part of Internal Examination System. 10 out of 40 internal marks are reserved for Group Discussion and Seminar. Our students are made aware regarding the syllabus and Exam pattern. The topics for Group Discussion and Seminar are given well in advance, Therefore there is enough time for the preparations to the students. Respective teachers extend their help and guidance to the students. It is ensured that the Group Discussion and Seminars are conducted in a friendly atmosphere. Our students actively participated in the group discussion and seminars. It was a very good experience to the students. It was a great platform to break their silence and make

them bold. The student could learn importance of togetherness and other soft and social skills. The students could also express their views and ideas before the other students.

After their participation they looked more confident, bold and positive in their approach. They could widen their thinking and understanding. The students could involve themselves in selecting topic, gathering and organizing data for their presentation. All in all, the entire experience was great and exhilarating to the students, it was skill developing and knowledge giving event to the student. We realized that it is essential for the entire development of the students. It is proved that it is one of the best practices of the institution.