

THE ANNUAL QUALITY ASSURANCE REPORT (**AQAR**) OF THE
IQAC OF GRAM VIKAS SANSTHA'S, ARTS COLLEGE, BAMKHEDA
T.T. FOR THE ACADEMIC YEAR: 2013-2014

Part – A

1. Details of the Institution

1.1 Name of the Institution

Gram Vikas Sanstha's, Arts College, Bamkheda T.T.

1.2 Address Line 1

At. Post. Bamkheda T.T.

Address Line 2

Tal. Shahada

City/Town

Dist. Nandurbar

State

Maharashtra

Pin Code

425423

Institution e-mail address

gvsbambkheda@gmail.com

Contact Nos.

02565-245576

Name of the Head of the Institution:

Dr. A. S. Bagul

Tel. No. with STD Code:

02565-245576

Mobile:

091-9422287135

Name of the IQAC Co-ordinator: **Mr. Shivanand Sahadu Duthade**

Mobile: **091-9423626589**

IQAC e-mail address: **asbiqac@gmail.com**

1.3 NAAC Track ID (For ex. MHCOGN 18879) **09863**

1.4 NAAC Executive Committee No. & Date: **EC/61/RAR/47**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: **www.ac.gvsbambkheda.org**

Web-link of the AQAR: **http://ac.gvsbambkheda.org/naac.php**

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	56.00	23-24 Feb., 2004	2004-2010
2	2 nd Cycle	B	2.36	21-23 Aug.,2012	2012-2017

1.7 Date of Establishment of IQAC:DD/MM/YYYY **08/03/2006**

1.8 AQAR for the year (for example 2010-11) **2013-2014**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ Nil _____ (DD/MM/YYYY)4
- ii. AQAR _____ Nil _____ (DD/MM/YYYY)
- iii. AQAR _____ Nil _____ (DD/MM/YYYY)
- iv. AQAR _____ Nil _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

North Maharashtra University, Jalgaon

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members :

2.10 No. of IQAC meetings held :

2.11 No. of meetings with various stakeholders: Total Faculty Non-Teaching Staff

Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- 1. Maintained good relationship with stakeholder**
- 2. Enhanced ICT use in teaching and learning**
- 3. Convinced management to enhance basic infrastructural facilities**
- 4. Promoted research activities**
- 5. Got grants of Rs. 3,00000/ from UGC to strengthen IQAC**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Functional English be made available to all the students 2.LibraryFacilities be enhanced by digitalization 3. Use of ICT be enhanced in teaching and learning 4.The Career Guidance Cell need to be activated 5. Research activities be made mandatory to teachers 6. Remedial Courses be conducted regularly 7. More weight age be given to study tours and field trips 8. Enrollment of the students be enhanced	1.Functional English made available to all the students 2. Use of ICT enhanced in teaching and 3.The Career Guidance Cell activated with activities 4. Research activities made mandatory to teachers,teachers contributed in publishing books and articles 5. Remedial Courses conducted regularly 6. Study tours and field trips are organized 7. made efforts to enhanced the enrollment of the students

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. Management provided some good suggestions. 2. Asked to remove errors if any 3. Asked to submit the report on time 4. Asked to chalk out plan for the next year-2014-15
--

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	01	--	--	--
UG	01	--	--	01
PG Diploma	--	--	--	--
Advanced Diploma	--	01	--	--
Diploma	01	--	--	--
Certificate	01	--	--	--
Others	--	--	--	--
Total	04	01	--	01
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: **Core, and Elective option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	--
Annual	02

1.3 Feedback from stakeholders*
(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Major revision of the syllabi after every five years is made as per the University norms, its features are as follows:

- 1. Boards of Studies rough skeleton of the syllabi.**
- 2. Syllabus framing workshops are organized at different Colleges from where good suggestions from teachers and students are gathered and considered positively**
- 3. Syllabus is prepared in accordance with the students' interest**
- 4. Syllabi is flexible as far as option of paper is concern**
- 5. Syllabi is divided into Semester pattern**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	12	--	01	08

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

01	--	02
-----------	----	-----------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	08	01
Presented papers	06	12	--
Resource Persons	--	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1. The College has been progressively adopting new technology in teaching and learning process.**
- 2. The Daily Teaching Reports are maintained by teachers and monitored by the Principal**
- 3. Feed backs from students about teachers are taken**
- 4. The Principal personally observes the classes**
- 5. The Thumb Impression Machine is installed for the regularity and punctuality of the teachers**

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar coding, double or revaluation and photo copy have been initiated by the parent university

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02	04	04
-----------	-----------	-----------

2.10 Average percentage of attendance of students

77%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	44	13	10	--	--	52.28
M.A.	18	06	03	--	--	50.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- 1. Teachers are requested to observe the individual performance of the students.**
- 2. Academic Calendar, Teaching Plan and Daily Teaching Report are asked to maintain.**
- 3. Students are informed about evaluation process.**
- 4. Requested to use multimedia technology in teaching and learning process along with conventional teaching methods.**
- 5. Teachers are requested to identify slow and fast learners informally.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--

Staff training conducted by the university	02
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	01
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	--	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1. Teachers are encouraged to submit the Minor and major research project proposals to various funding agencies.**
- 2. Our Principal has been publishing A National level Peer Reviewed Journal (having ISSN) twice a year, which proved good platform for the teachers and students to express their research talent.**
- 3. Teachers are encouraged to publish their articles and books**
- 4. Teachers are motivated to present their papers in national and international conferences and seminars**
- 5. Teachers are also encouraged to go for M.Phil and Ph.D**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	--	--	--
Outlay in Rs. Lakhs	5.71	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	02	01	01
Outlay in Rs. Lakhs	0.87(0.30+ 0.57)	1.65(0.80+0.85)	1.60	3.0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	04	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	02	02	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	02	UGC	1,60,000	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	1,60,000	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Being Arts College, no scope for consultancy

Level	International	National	State	University	College
-------	---------------	----------	-------	------------	---------

3.11 No. of conferences organized by the Institution	Number	--	--	--	--	--
	Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons **03**

3.13 No. of collaborations International **--** National **--** Any other **--**

3.14 No. of linkages created during this year **--**

3.15 Total budget for research for current year in lakhs :

From Funding agency **4,60,000** From Management of University/College **74,000**

Total **5,34,000**

3.16 No. of patents received this year	Type of Patent	Number
	National	Applied
Granted		--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
01	--	01	--	--	--	01

3.18 No. of faculty from the Institution who are Ph. D. Guides **02**
and students registered under them **13**

3.19 No. of Ph.D. awarded by faculty from the Institution **Nil**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **--** SRF **--** Project Fellows **--** Any other **--**

3.21 No. of students Participated in NSS events:

120 **--**

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **NSS Volunteers made awareness among the villagers about the health and cleanliness.**
- **Organized awareness camp regarding *franchise of vote* all the student above 18 years old took oath to franchise their vote in every election.**
- **AIDS awareness rally organized in the village.**
- **Lectures of expert in NSS Camp are organized on Environmental issues.**
- **Street play conducted by NSS Volunteers on the theme of superstition and blind belief.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.2	--	--	5.2

Total	30	01	06	05	05	01	08	02
-------	----	----	----	----	----	----	----	----

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Central Library, Administrative Office, Computerized Language Lab, NSS Office, and Career and Counseling Cell are having enough computers connected with broad band connectivity. It is step towards e-governance. The student and nonteaching staff are trained by trained faculty members of our college and technician is also visited whenever necessary.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.25
ii) Campus Infrastructure and facilities	0.35
iii) Equipments	0.20
iv) Others	0.12
Total :	0.92

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Students Accidental Insurance Scheme implemented in association with Parent University.
2. Established *Career and Counseling Cell*.
3. *Earn while Learn Scheme* runs by the College.
4. Provided financial assistance to 03 students to participate in the National Students' Parliament held at MIT College, Pune during 10-12 Jan. 2014.
5. The College makes conscious effort to provide Bus concession facility to the students to travel for curricular, co curricular and extra -curricular activities.
6. Concession is given in fee to poor and need student.
7. Best student award is given at the end of academic year.
8. Annual social gathering is organized to expose the hidden talent of the student in cultural activities.
9. Prizes and awards are given to meritorious students in the Prize distribution ceremony

5.2 Efforts made by the institution for tracking the progression

1. Remedial Coaching is given in the subject like English and Economics.
2. Established *Career and Counseling Cell*.
3. Certificate, Diploma and Advanced Diploma Course is run by the College.
4. Computerized Language Lab with internet connectivity is installed for language proficiency.
5. Provided Govt. Scholarship as per the rules.
6. Organized Skill Development Programmes.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
260	29	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men

No	%
151	52.25

Women

No	%
137	47.75

Last Year							This Year									
General	SC	ST	OBC	SBC	NT	Physically Challenged	Total	General	SC	ST	OBC	SBC	NT	Physically Challenged	Total	
27	42	09	134	17	35	--	264	28	45	16	144	29	27	01	289	

Demand ratio **For UG: 1: 1.09**
For PG: 1: 0.97

Dropout % **Average 17.28 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1. Provided quality study material including books, magazines and news papers**
- 2. Lectures of experts in Competitive Exams are conducted**
- 3. Conducted test on the basis of MPSC and UPSC and other exams**
- 4. Informed students regarding various competitive exam and their schedule**
- 5. Motivated students to appear to various exams like MPSC, LIC, Banking, Railway and UPSC**
- 6. Shown Video clips of successful and rank holders in MPSC and UPSC to inspire the students**
- 7. Acquainted, time to time, with the new and revised syllabi of different exams**
- 8. Provided previous question papers of MPSC, LIC, Banking, Railway and UPSC**
- 9. Online forms of various are filled in the Competitive Exam Department it self**
- 10. Given prizes and awards to those who fared well in competitive exams**

No. of students beneficiaries 34

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	01	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	04	UPSC	--	BSF and other	05

5.6 Details of student counseling and career guidance

- 1. Exhorted and mentored students individually for academic as well as career opportunities**
- 2. Issued books like *Career Graph* and others, which are based on career opportunities**
- 3. Organized lectures of experts, working in various fields**
- 4. Employment News and other magazines are issued**
- 5. 05 student have placed in various agencies and departments**

No. of students benefitted 42

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	05

5.8 Details of gender sensitization programmes

- 1. Established Gender Sensitization Committee, the committee keeps close eye on the matters**
- 2. The banners and poster are pasted on walls, which having an appeal to respect and honour the women**
- 3. The banners is also having information of legal actions and provisions against those who involved in misconduct**
- 4. Till date no grievance came out as such before the Committee**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	04	4,300
Financial support from government	187	Scholarship did not received till 30 th June, but 187 students are eligible
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To make learning not just existing but experience of lifetime, innovations, internal quest, exploration and application.

Mission: Gram Vikas Sanstha's, Arts College Bamkheda T.T. is committed to impart qualitative education and discipline to make the self-reliant and responsible citizens of the society and the nation. Our motto is UDDHARE DATMANATMANAM that, it is the man who makes his fortune through physical and spiritual improvements. He is the creator of his own destiny.

6.2 Does the Institution has a management Information System

Yes, the institution has MIS (Management Information System), it collects, alien and integrate data and information on the academic and administrative aspects of the institution

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- 1. Two faculty members are the members of Board of Studies of the affiliating University**
- 2. Teachers active participation is enhanced in the syllabus framing workshops**
- 3. Three self financed courses are offered (under Functional English)**

6.3.2 Teaching and Learning

- 1. DTR (Daily Teaching Report) made mandatory**
- 2. Academic Calendar is prepared and followed strictly**
- 3. Teaching Plan is prepared and teaching is controlled in accordance with it**
- 4. ICT oriented classroom teaching is practiced along with the conventional one**

6.3.3 Examination and Evaluation

- 1. Examination Committee has been set up to conduct exams in free and fair environment**
- 2. Students are informed about the evaluation process**
- 3. Formal mechanism for students' overall performance assessment is in practice**
- 4. Regular tests and pre-semester exams are conducted**
- 5. Practical/ Internal marks (40:10 Patterns) have been introduced**

6.3.4 Research and Development

- 1. Faculty members are encouraged to do minor and major research projects**
- 2. Teachers are encouraged to do their M.Phil and Ph.Ds**
- 3. Study leave is granted to the teachers for improving their academic career**
- 4. National level research journal entitled *Academic Research* is run by our principal (twice published in a year/bioannual)**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1. Construction of new Library Building, Indoor Stadium, Ladies Hostel and Seminar Hall is completed from the UGC funds and Institution Share**
- 2. Multimedia teaching aids like LCD projectors, Smart Boards, Computers, different soft wares are purchased**
- 3. High power generator, Invertors, 54 inches LED has also purchased from UGC grants**
- 4. Added new books, Educational CDs in the Library**
- 5. Library is connected with INFLIBNET (N-list)**
- 6. Purchased enough Sport equipments**

6.3.6

- 1. Organized mechanism for the performance assessment of faculty is available**
- 2. Teachers are encouraged to participate in seminars and conferences**
- 3. Have required and enough man power**
- 4. Self –appraisal forms of teachers are collected to monitor their academic growth and development**
- 5. Study leaves are granted for their professional development**
- 6. Provided necessary incentives to both teaching or non-teaching staff**

6.3.7 Faculty and Staff recruitment

1. No vacancy either of teaching or non-teaching staff for last six years. However, for the posts of faculty on Clock Hour Basis (CHB) for UG and PG is temporarily filled by adopting thorough procedure and as per the rules and regulations laid down by the state Govt. and parent University.

6.3.8 Industry Interaction / Collaboration

—

6.3.9 Admission of Students

- 1. Set up Admission Committee to make admission process smooth and impartial**
- 2. Open admission system exercised**
- 3. Adequate information about admission procedure etc. is given in the Boucher of the college and website**
- 4. Govt. reservation policy for admission is strictly followed**
- 5. Fee concession is given to needy and poor students**

6.4 Welfare schemes for	Teaching	Study leave and credit society
	Non teaching	Credit society and leave for training
	Students	Earn and Learn scheme, Accidental Insurance, Career and Counseling Cell, Skill Development Programmes, Govt. Scholarship etc.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UGC and University	Yes	Management and Principal and IQAC
Administrative	Yes	University	Yes	Management and Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Introduced:
1. Semester system, (40+10 pattern)
2. Bar Coding
3. Provision of revaluation and photocopy of answer paper

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

1. CAP of first year of Degree Course at affiliated Colleges as a part of decentralization
2. Workshops of Syllabus Framing are conducted in affiliated Colleges
3. Result of first year of Degree Course is prepared at affiliated Colleges

6.11 Activities and support from the Alumni Association

- 1. Regular meetings of Alumni Associations are held in friendly atmosphere**
- 2. Suggestions are welcome from Alumni regarding improvement of quality of education**
- 3. Awards and prizes are given to the meritorious students by the members of the Alumni Associations**
- 4. Financial help is provided to the needy and poor students by the members of the Alumni Associations**

6.12 Activities and support from the Parent – Teacher Association

- 1. Yearly meetings of Parent –teachers Associations are held and suggestion given by parents related to problem faced by their wards are considered positively**
- 2. During the NSS Camp parents provide a very positive support for the successful organization of the camp**
- 3. Awards and prizes are given to the meritorious students by the parents**

6.13 Development programmes for support staff

- 1. Credit society to seek loan at difficult time**
- 2. Leave for skill based training programme**
- 3. Made available various soft ware for smooth functioning**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1. The College is located in rural surrounding having variety of plants and beautiful garden**
- 2. The premises is absolutely free from noise and other pollution**
- 3. *Beautification Committee* supervises the garden**
- 4. The campus is free from industries**

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The institution involved all its stakeholders in the planning, implementation, evaluation of the academic programmes and enhancement of quality in higher education

Details: The Institution has established good relationship with different stakeholder such as alumni, parents, and educationalists and social and political thinkers. These stakeholders have included in the IQAC of the institution. The suggestions given by these stakeholders in the IQAC meeting regarding the planning, implementation, evaluation of the academic programmes are considered positively. In the meetings of Alumni and parents-teachers suggestions are gathered and necessary steps taken for the interest of quality in higher education. Thus, it had created a very positive impact on the functioning of the institution.

2. Functional English made available to all the students

Details: As the college is located in rural and tribal background it was challenge before the institution to promote overall development of the students especially, girls, dalits, tribals and other backward classes. The institution recognized that the English language proficiency and competency is very essential to these deprived students. Therefore, very strategically the college introduced career oriented course like Functional English with the support of UGC. The course includes Diploma, Certificate and Advanced Diploma in Functional Course. The students got great opportunity to develop their skills in English Language. The student grabbed this opportunity and could get knowledge from the institution and certificates from the parent university. This created direct positive impact on the student as far as the English language proficiency and competency is concern.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Provided advanced teaching aids like smart board, computers and LCD projectors to ensure ICT based teaching and learning
2. ensured that the Functional English Course is made mandatory
3. necessary help including books, journal, and financial assistance provided to activate Career Guidance Cell
4. Encouraged teachers to enhance Research activities
5. Ensured Remedial Courses conducted regularly
6. Insisted to organize study tours and field trips
7. Enrollment of the students be enhanced
8. The Management and the Principal monitored the implementation of the plan of action through quarterly meetings of the IQAC and QAC of the institution

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Smart Board assisted teaching and learning
2. Encouraged students to participate in the Indian students' Parliament held at MIT College, Pune. The details is given in the annexure-II

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Environmental Science subject is introduced and made compulsory at First year of the degree course
2. Our NSS Unit undertook tree plantation in adopted village named Kakarde
3. Lectures of experts in Environmental Science are organized to make awareness among the students
4. Awareness about Global warming and Environmental imbalance is made among the people by our students and teachers

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

—

8. Plans of institution for next year (2014-2015):

1. To promote research activities
2. To create *Virtual Class Room* as a part of enhancement of ICT based teaching
3. To undertake the construction work of *Guest House*
4. To enhance participation of the students in sports and games
5. To enhance curricular, co-curricular extra-curricular activities of the students
6. To enhanced library facilities by digitalization
7. To introduce some new career oriented courses
8. To introduce some new departments (PG)
9. To extend extension activities
10. To organize seminars/conferences

Name: *Mr. Shivanand Sahadu Duthade*
(Coordinator, IQAC)

Name: *Dr. A.S. Bagul*
(Chairperson, IQAC)

ANNEXURE-I



!!UDDHARE DATMANATMANAM!!

GRAM VIKAS SANSTHA'S,
ARTS COLLEGE BAMKHEDA T. T., TAL SHAHADA, DIST.
NANDURBAR-425423

ACADEMIC CALENDER: 2013-14

A) ACADEMIM SESSIONS:

Sr.No	Particulars of Academic Sessions	Period	
		From	To
01	First Term	15/06/2013	31/10/2013
02	Admission Process	15/06/2013	15/07/2013
03	Winter Vacation	01/11/2013	25/11/2013
04	Second Term	26/11/2013	30/04/2014
05	Summer Vacation	01/05/2013	14/06/2014

B) TEACHING AND NON-TEACHING DAYS

Sr. No.	Particulars	Number of Days
01	Winter Vacation	25
02	Sundays	38
03	Public holidays	19
04	Holidays Under the Right of Principal	03
05	Summer Vacation	45
06	First Term Examinations	15
07	Second Term Examinations	35
	Total Non-Teaching Days	180
	=	
	Total Days in the Year=	365
	Total Teaching Days=	365-180=185

C) EVENTS & MEETINGS TO BE HELD:

Sr.No.	Month	Events/Meetings	Date
01	June	1. Staff Meeting	17/06/13
		2. Admission Committee Meeting	18/06/13
		2. IQAC Meeting	24/06/13
		3. LMC Meeting	28/06/13
		4. Meeting of Library Advisory Committee	29/06/13
02	July	1. World Population Day	11/06/13
		2. Publication of College Magazine	23/07/13
		3. Staff Academy Lecture	30/07/13
03	August	1. Kranti Divas	09/08/13
		2. Independence Day	15/08/13
		3. Organization of 1 Day National Seminar	17/08/13
		4. Sport Day	29/08/13
		5. Medical Check up	30/08/13
04	September	1. Teacher's Day	05/09/13
		2. International Literacy Week	08 to 14
		3. Hindi Day	14/09/13
		4. International Peace Day	15/09/13
		5. Ozone Day	16/09/13

		6. N.S.S. Foundation Day	24/09/13
		7. Test- Diploma Cert. & Competitive Exams	26 to 27
05	October	1. National Blood Donation Day	01/10/13
		2. Birth Anniversary of Mahatma Gandhi	02/10/13
		3. Pre-Semester Exams	07 to 11
		4. Staff Meeting regarding Examinations	09/10/13
		5. IQAC Meeting	30/10/13
06	November	1. Indian Constitution Day	26/11/13
		2. IQAC Meeting	27/11/13
		3. Staff Meeting	28/11/13
07	December	1. World AIDS Day	01/12/13
		2. Navy Day	04/12/13
		3. Human Right Day	10/12/13
		4. Staff Academy Lecture	12/12/13
		5. Blood Donation	15/12/13
		6. N.S.S. Winter Camp	18 to 27
08	January	1. Woman's Freedom Day	03/01/14
		2. Youth Day	12/01/14
		3. Geography Day	14/01/14
		4. Army Day	14/01/14
		5. Republic Day	26/01/14
		6. Various Quiz Competitions	28, 29 & 30
09	February	1. Lecture Series for M. A. Student	2 to 5
		2. Annual Social Gathering	10/02/14
		3. Test-Diploma Cert. & Competitive Exams	14 to 18
		4. Pre-Semester Exams	24 to 28
		5. Marathi Day	28/02/14
10	March	1. Women Day	08/03/14
		2. World Forest Day	21/03/14
		3. Staff Meeting Regarding Examinations	22/03/14
11	April	1. Dr. Ambedkar Birth Anniversary	14/04/14
		2. IQAC Meeting	28/04/14
		3. LMC Meeting	29/04/14
		4. Staff Meeting	30/04/14

Note: *The proposed dates of Category C may change on account of certain unavoidable circumstances.*

ANNEXURE-II

An Analysis of the Feedbacks from various stakeholders:

1. Students Feedbacks on Teachers, Institution and overall evaluation of the programme and teaching

For the quality enhancement of the institution standard feedbacks formats provided by NAAC are used to get feedback from the student at the end of every academic year by the Feedback Committee appointed by the head of the institution. The principal and the feedback committee discuss over the feedbacks. The suggestions and grievances are considered seriously. Finally, necessary steps have taken by the principal to remove the errors if any. The teachers are personally make aware about their weaknesses and asked to make necessary changes. Two students representative (one male and another female) are included in IQAC of the College as IQAC members.

2. Alumni Feedbacks on the programme and teaching of the Institution

Alumni are one of the important constituent part of the institution as far as quality enhancement of the institution. Its support and cooperation is immeasurable. The institution not only held regular meetings of the alumni association but involve them in the academic and administrative progress by getting feedback from them on overall activities and programmes of the institution. One member of the association is included in IQAC of the College as IQAC member. Their suggestions and grievances are satisfied for the development of the institution.

3. Parents Feedbacks on programme and teaching of the Institution

Feedbacks are also collected from the parents in the beginning of the second semester of the each academic year. Normally, suggestions regarding facilities of commuting and fee concession are received. The college has made an attempt to start bus at various routes to reach

to the college, ladies hostel is started by considering growing demands from the parents. The Earn while Learn scheme is implemented to provide financial support to the needy, poor hardworking students. Whatever suggestions are given by parent through either in the teacher-parent meet or through feed- back are considered positively, which is part of the development of the college.

4. Employers Feedbacks on Institution

Feedbacks from employers (teaching, non-teaching and support staff) are collected for the development and quality enhancement of the institution. The head of the institution go through the collected feed-backs. The feed-backs having grievances and suggestions are sorted out put before the management for the necessary actions.

In this way all these feed-backs are collected manually from various stakeholders, which are proved very beneficial to make development and enhance the quality of the institution. It is best way to get innovative ideas from all the stakeholders

ANNEXURE-III

1. Smart Board assisted teaching and learning

At present, the College has two smart boards. The smart board is one of the advanced teaching aids which proved very beneficial to both teachers and students. It has made teaching and learning interesting, meaningful, effective and appealing. It is smart because it works smartly without chalk and duster. It has touch screen with multiple tools. The teachers can prepare PPTs on text and can also share online resources to the students. The study material can be saved and edited easily. Teacher can write something even with the help fingers and can erase with help of tools available in it. Teachers can high-light the important portion which is more important. Different instruments and colours can also be used to draw figures and tables. The teachers and students can mail the study material to others.

As far as students are concern, they concentrate wholeheartedly and enjoy the learning with great interest. It is found that they understand the things easily. Students interacts more with their teachers and classmates. Even the students themselves can use this smart board and can experience the experience of teaching. The most important thing is that the students can read, repeat and revise the things with the help of this smart board. Really, the smart board made teaching and learning very effective and fruitful and it proved one of the best practices of the institution.

2. Encouraged students to participate in the Indian students' Parliament held at MIT College, Pune.

Our three students actively participated in the Indian **Students' Parliament** held at MIT College, Pune during 10-12 Jan., 2014. It was very good and memorable experience to the

students. It was a great platform to learn a lot of thing from various great personalities from different walks of life such as education, politics, sports, films, business corporate etc. The student could learn the leadership qualities and other soft and social skills. The students could also express their views before the huge gathering. After their participation they looked more confident, bold and positive in their approach. They could widen their thinking and understanding. They received some motivated and inspirational autobiographies including some educational CDs, which are very useful to cultivate their minds. The students could involve themselves 9in blood donation camp organized at the event which is part of national integration and interest.

All in all, the entire experience was mind blowing and exhilarating to the students, it was skill developing and knowledge giving event to the student. We realized that it is one of the best practices of the institution.